



All staff, parents and pupils using video communication (e.g. Zoom) must:

1. The method for accessing the video communication will be sent out by the class teacher via Dojo (Teacher's will ensure security is in place before starting the session)
2. In advance of the lesson, set up your space. This should be somewhere quiet with a neutral wall behind you
3. The place chosen should not be a bedroom instead situated in a suitable 'public' living area.
4. Make sure they are dressed appropriately
5. Let other people in the household know that there is online learning taking place.
6. Use your real name to access the lesson
7. Mute on Entry
8. Use raise thumb function if you need to ask a teacher a question
9. Use appropriate language – this includes others in their household.
10. Maintain the standard of behaviour expected in school.
11. Use the necessary equipment and computer programs as intended.
12. Not record, store, or distribute video material without permission- seek permission at the start of lessons
13. Always remain aware that they are visible.

If parents choose to allow older children to access independently then please ensure the child knows the above expectations.

If anyone is not behaving as expected they may be removed from the room.

